

[State]  
[Office of the Adjutant General]  
[Address]

[Office Symbol]

[Date]

MEMORANDUM FOR National Guard Bureau, Human Capital Management Division  
ATTN: NGB-ARZ-HCM, 111 South George Mason Drive, Arlington, Virginia 22204-1382

SUBJECT: TAG Release, [Name of Candidate] (Application for CY 2026 Congressional Fellowship)

1. I recommend and release [Soldier] for consideration for the CY 2026 Army Congressional Fellowship Program. He/She meets the requirements for consideration IAW the FY 2024 Army Broadening Opportunity Program Catalog.
2. The [State] Army National Guard and [Soldier] understand that by accepting this Title 10 AGR tour, [Soldier] will incur two Active Duty Service Obligations (ADSOs); one for pursuing a graduate degree and the second ADSO for participating in the Congressional Fellowship program. Both ADSOs will be served concurrently, approximately a four year ADSO beginning upon completion of [Soldier's] year long duty in a congressional office.
3. The fellowship program and utilization tour is approximately 44-months total time (March 2025 through December 2028).
4. {FOR TRADITIONAL DRILLING SOLDIERS ONLY} If (Soldier) is selected to participate in the CY 2026 Congressional Fellowship program, the Army National Guard will place (Soldier) on active orders prior to effective start date.
5. I, The Adjutant General, and [Soldier] understand that the candidate must be able to complete the full fellowship program and utilization tour without interruption in the Washington DC area. [Soldier] will return to Title 32 AGR or M-Day status upon completion of the fellowship.
6. POC is [Name], [Title], and [Contact Information]

NAME  
Rank, XXARNG  
The Adjutant General