



NATIONAL GUARD BUREAU
111 SOUTH GEORGE MASON DRIVE
ARLINGTON VA 22204-1373

24 JUL 20

MEMORANDUM FOR RECORD

Subject: Fiscal Year 2021 Warrior Resilience and Fitness Innovation Incubator Proposal Submission

1. The Warrior Resilience and Fitness Division (NGB-J1-WRF) is requesting proposal submissions for fiscal year (FY) 2021 pilot programs for the Warrior Resilience and Fitness Innovation Incubator.
2. See Attachment 1 for priority topics, methods, and project requirements. See Attachment 2 (Contracting Considerations) if considering using an outside contractor. See Attachment 3 for the FY21 selection board process. See Attachments 4 and 5 for selection board criteria.
3. Joint pilots or multi-State pilots submit one unified proposal. New pilots (not funded by Warrior Resilience and Fitness Innovation Incubator in FY19 or FY20) must complete the New Pilot Proposal template (Attachment 4). Current Warrior Resilience and Fitness Innovation Incubator pilots (funded in FY19 or FY20) complete Attachment 5, the Continuing Pilot Proposal template. Submit to ng.ncr.ngb-arng.mbx.ngb-j1-wrf@mail.mil by attaching the applicable proposal template and all supporting documents.
4. The funding timeline is dependent on Congressional actions.

27 Jul 2020	Submission period opens
21 Aug 2020	Early deadline to receive feedback
21 Sep 2020	Proposals due -- final deadline
01 Oct – 01 Nov 2020	Expert Review Panel
01-30 Nov 2020	Programmatic Review
01 Dec 2020	Selected pilots announced

5. Point of contact: MAJ Emily Vernon; emily.l.vernon2.mil@mail.mil.

DESKINS.DAWNE. LYNN.1025973964
Digitally signed by
DESKINS.DAWNE.LYNN.1025973
964
Date: 2020.07.24 14:43:55 -04'00'
DAWNE L. DESKINS
Major General, USAF
Director, Manpower and Personnel
National Guard Bureau

Attachments:
As stated

ATTACHMENT 1

PROJECT REQUIREMENTS, PRIORITY TOPICS, AND PRIORITY METHODS

1. Project Requirements. For selected programs, receipt of funding is contingent upon the program's ability to fulfill the following tasks:
 - a. Obligate the funds within the fiscal year.
 - b. Engage with technical assistance support for programming metrics, participate in monthly meetings, provide monthly and quarterly progress reports, and participate in internal compliance audits related to funding.
 - c. Evaluate your program and provide detailed data on outcome and process metrics.
 - d. Share the details of your program with other States to enable broader dissemination.
2. Priority Topics. The Warrior Resilience and Fitness Innovation Incubator selection process will give priority to programs that meet any of the following areas of focus:
 - a. Mobile Apps and Virtual Services. Programs that can be administered virtually, including: virtual training, mobile apps, teleservices, and other approaches to enable remote access to resources and services.
 - b. Management of Lethal Means. Programs that manage access to lethal means and promote lethal means safety (for example, lethal means counseling, safe storage options, and education for firearms distributors).
3. Priority Methods. Priority will be given to programs that feature:
 - a. Multi-State, multiple component, or joint ARNG/ANG programs.
 - b. Program evaluation designs with control or comparison groups and that measure outcomes both before and after program participation.

ATTACHMENT 2

CONTRACTING CONSIDERATIONS

1. States that are planning to use an outside contractor for the pilot program should consider:

a. Submission Completion. Contractors should not assist with or fill out the submission template as it provides an unfair advantage and may disqualify the contractor from competition. The submission template should be completed by the Government point of contact for the pilot program.

b. Sole Source and Competitive Contracts. Contracting regulations do not generally allow sole source contracts (for example, a contract where the customer has a specific contractor in mind). According to Federal Acquisition Regulation, contracts must be competed to allow the Government to procure the services economically. If a pilot program has a specific service requirement in mind, it is important to coordinate with the State contracting office or U.S. Property and Fiscal Office in order to make sure all financial regulations are followed.

c. Best Practice. All submissions must advise their contracting office or U.S. Property and Fiscal Office of the intent to submit this proposal and any related financial requirements. States should coordinate with the U.S. Property and Fiscal Office, the contracting office, and financial management offices prior to submitting proposals to ensure all financial regulations are followed and to identify potential obstacles prior to submitting the proposals. Many contracts take several months to establish, and prior coordination can prevent the risk of pilot programs returning funds to the Warrior Resilience and Fitness Innovation Incubator due to difficulties with contracting.

2. Regulations. Federal Acquisition Regulation.

ATTACHMENT 3

SELECTION BOARD PROCESS

