

BEST PRACTICES

- It's favorable that at least five of the six categories are completed including information based on your functions and accomplishments
- Accomplishments must be carried out at the strategic level and meet the definition of Joint Matters
- Do not include general information of the mission or organization
- Keep submission UNCLASSIFIED
- Do not use identical narrative in multiple categories
- Refrain from using "coordinated" or "liaison." These words are generally not considered to meet the definition of Joint Matters
- Include the other services, nations, and agencies involved in your experience
- Clearly and concisely articulate your experience. Use acronyms to enable effective use of the limited space; there is a 340 character limit per accomplishment block
- It's suggested that you complete a blank Joint Experience Summary (JES) in case the system time's out while completing your submission

Create a packet that exemplifies your time and efforts of joint experience. You've done the time, now get the credit!

Additional JOM References:

JOM GKO: <https://www.nationalguard.mil/Leadership/Joint-Staff/Special-Staff/Senior-Leader-Management-Office/Joint-Officer-Management/>

NGB JDAL Program:

<https://gkportal.ng.mil/joint/11/D03/JDAL/SitePages/Home.aspx>

Joint Qualification System:

https://wss.apan.org/public/jom_jqs/SitePages/Home.aspx



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JOINT OFFICER MANAGEMENT

Self-Nominations (O1-O6)

EXPERIENCE-BASED JOINT DUTY ASSIGNMENT (E-JDA) SELF-NOMINATION GUIDE



[HTTPS://MILCONNECT.DMDC.OSD.MIL/MILCONNECT/](https://milconnect.dmdc.osd.mil/milconnect/)

CJCSI 1330.05A (15 DECEMBER 2015): JOINT OFFICER MANAGEMENT PROGRAM

This instruction applies to all commissioned military officers grades O-1 through O-6.

For GO Self-Nominations contact your Service POC

JOM and JOS

Only positions where an officer's duties provides significant experience in Joint Matters can result in joint credit.



Title 10, U.S.C., Chapter 38 defines *Joint Matters* as follows:

Matters related to the achievement of unified action by integrated military forces in operations conducted across domains, such as land, sea, air, space, or in the information environment, including matters relating to national military strategy, strategic planning and contingency planning, command and control of operations under unified command, national security planning with other departments and agencies of the United States, combined operations with military force of allied nations; or acquisition matters addressed by military personnel and covered under Chapter 87 of Title 10, U.S.C.

JOINT EXPERIENCE REQUIREMENTS

Joint Experience Requirements

- Officers may not self-nominate experiences for consideration until “tour complete” or “experience complete”
- Each experience submission must cover **30 or more duty days** and have orders or official supporting documentation to validate tour dates
- The inclusive dates of experience include only arrival and departure dates of the actual experience. Departure date from home base and subsequent return date, travel, or training dates must be excluded.
- Officers submit their self-nominated joint experiences within one-year of completing their joint experience
- Officers nominate via the self-nomination web-based application. All information submitted or attached to the application must be UNCLASSIFIED

Link for Self-Nomination Application:

[HTTPS://MILCONNECT.DMDC.OSD.MIL/MILCONNECT/](https://MILCONNECT.DMDC.OSD.MIL/MILCONNECT/)

Login using CAC. Select Joint Qualification System under the Correspondence/Documentation menu. Select Add New Experience.

* Only after you submit your self-nomination, will you be able to add attachments.

E-JDA Boards

- E-JDA Self-Nomination Review Boards occur three times per year (FEB, JUN, and SEP)
- Submissions should be uploaded to the site for JOM service manager review NLT two months prior to the board (DEC, APR, and JUL). Preferably earlier to allow time for thorough review and edits, as needed

SELF-NOMINATION PROCESS

Self-Nomination Process

* Officers will ensure his/her self-nomination submission is complete and accurate

The officer must submit validating documents; examples include:

- Endorsed orders to area of experience.
- OERs or OPRs for requested periods. If the experience spans a long duration, multiple evaluations are required to validate the entire timeframe stated
- Any award citation and/or narrative for the nominated period
- Officer duty history report, or position description, if available
- Statement of Wartime Service for the nominated period
- DD214
- When self-nominating deployed experiences, officers must attach a DFAS adjudicated travel voucher that validates actual “boots-on-ground” dates at the location where duty was performed

Joint Experience Summary (JES) Completion

Seven categories included in the JES

1. Command and Control of Operations Under Unified Command
2. Strategic Planning
3. Contingency Planning
4. National Security Planning with Other Departments and Agencies of the United States
5. Combined Operations with Military Forces of Allied/Partner Nations
6. Matters Relating to National Military Strategy
7. Acquisition Matters