



NATIONAL GUARD BUREAU
1636 DEFENSE PENTAGON
WASHINGTON DC 20301-1636

MEMORANDUM FOR THE ADJUTANTS GENERAL OF THE STATES, PUERTO RICO, U.S. VIRGIN ISLANDS, GUAM AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

Subject: Request for 2020 National Guard General Joint Officer Bench Nominations

1. National Guard Bureau, Senior Leader Management Office (NGB-SLMO), is soliciting names of National Guard officers who are interested in being considered for inclusion in the 2020 National Guard Joint Officer Management Bench.

2. Eligibility requirements:

a. All nominees must be current active status members of the Army or Air National Guard in the grade of O6, O5 or O4 and must meet retention standards of NGR 600-200, AGR eligibility requirements IAW AR 135-18 and/or statutory requirements IAW ANGI 36-6.

b. Nominees in the grade of O6 must be senior service school complete or possess a TAG/DDARNG memo requesting an exception to policy.

3. Officers must be able to enter an assignment on short notice and could be expected to perform up to three years in an **T10 Continued Tour/One Time Occasional Tour/ Statutory Tour (as applicable)** assignment depending on mission requirements. Once the selection process for the Bench is completed, a memorandum from NGB-SL will be sent to each TAG/CG notifying them of the results. TAGs/CG should notify individual officers of the 2020 Bench results.

4. Nominations must include the following.

a. JOM bench nomination cover sheet (sample attached)

b. TAG/C/DDARNG/DDANG endorsement memo Note: ARNG T-10 and T-10 ANG Statutory Tour Airman members must obtain Deputy Director, ARNG/ANG's approval as applicable to apply

c. ARNG – A certified board version of an Officer Record Brief; ANG – A current ANG Officer Selection Brief from the Military Personnel Data System (MilPDS). Nominees are responsible to ensure all data reflected in the ORB/OSB are current (i.e. MRD/MSD).

d. Resume and/or biography

e. Last five Officer Evaluation/Performance Reports as required by AR 623-3 or AFI 36-2406.

f. DA Form 705 and DA Form 5500 (if applicable) or AFFMS II fitness report reflecting applicants compliance as established by FM 7-22 or AFI 36-2905, by and through the announcement closeout date of 30 June 2020.

g. Letter of Intent signed by the nominee (sample attached). Signing the Letter of Intent indicates a willingness and availability to serve. Request members indicated preference for potential start dates within the next 12 months.

h. All officers are required to complete a Comprehensive Summary Sheet (CSS) (instructions attached) via the SLMO restricted site at <https://gko.portal.ng.mil/ngb/STAFF/D01/GO/restricted/Site%20Pages/GOBench.aspx>. The one-page CSS includes the nominee's key military accomplishments, important personnel items. All officers are required to sign and verify the comprehensive summary sheet digitally. Those not digitally signed and verified will not be forwarded to the panel for review. The CSS **must be completed on or before 30 June 2020**. Members must have a GKO account to access the SLMO restricted site. Once a GKO account has been established access to the SLMO restricted site may be requested via <https://gkoportal.ng.mil/ngb/STAFF/D01/GO/restricted/>

5. If an officer is selected to be on the 2020 Bench and no longer wishes to participate, or TAG/CG/DDARNG/DDANG no longer supports the officer's inclusion, TAG/CG/DDARNG/DDANG must submit a memorandum requesting the officer's name be removed from consideration. If an officer declines a nomination or selection, at leadership's discretion, they could be removed from the 2020 Bench.

6. Packages must be received by NGB-SLMO NLT **COB 30 June 2020**. All nomination packages should be emailed to ng.ncr.ngb-arng.mbx.gomailbox@mail.mil with the subject line "last name, first initial_2020 JOM Bench". Please 'cc' adam.a.bourassa@mail.mil and michael.j.nei@mail.mil on package submission (complete package must be in single PDF format – do not put in PDF PORTFOLIO format). Emails containing nomination packages must be encrypted to protect the nominees' personally identifiable information.

7. My points of contact are Lt Col Adam Bourassa, adam.a.bourassa@mail.mil, COMM 703-604-4409 and CPT Michael Nei, michael.j.nei@mail.mil, COMM 605-520-1682. If sending an email, please include "last name, first initial_2020 JOM Bench" in the subject line.

Michael T. Gerock
Brigadier General, USAF
Director, Senior Leader Management

Attachments:

1. JOM bench nomination cover sheet
2. Letter of intent
3. Comprehensive Summary Sheet instructions