



NATIONAL GUARD BUREAU

1636 DEFENSE PENTAGON
WASHINGTON DC 20301-1636

MEMORANDUM FOR THE ADJUTANTS GENERAL OF THE STATES, PUERTO RICO, U.S. VIRGIN ISLANDS, GUAM AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

Subject: National Guard Senior Enlisted Leadership Management Bench Nominations

1. The National Guard Bureau, Senior Leader Management Office (NGB-SLMO) is requesting nominations for Army National Guard (ARNG) and Air National Guard (ANG) E-9s interested for consideration for the National Guard's Senior Enlisted Leader Bench Program and education opportunities thru fiscal year 2021(Extended Active Duty, Traditional Guard, Title 10 and/or Dual-Hat positions).

2. The NGB-SLMO Senior Enlisted Leadership Management Bench Program provides National Guard E-9s the opportunity to apply for assignments and education opportunities to enhance their professional development and preparation for key positions. This includes opportunities for E-9s Title 10, Title 32, Active Guard Reserve (AGR), and Traditional Guard assignments. Note: ARNG T-10 Soldiers and T-10 ANG Statutory Tour Airman must obtain Deputy Director, ARNG/ANG's approval as applicable to apply. (This requirement excludes ANG statutory tour State candidates and members assigned who utilize a State resource.)

3. Eligibility requirements:

a. Nominees **must** meet NGR 600-200 retention standards, AR 135-18 AGR eligibility requirements, and/or ANGI 36-6 Statutory requirements.

b. Required Grade: E-9

c. Military Occupation Specialty/Air Force Specialty Code: Any

d. Security Clearance: Current Secret (or higher).

e. Assignments: Nominees must be able to meet announcement qualification criteria and position description to serve worldwide.

4. Nominees must be willing and capable of entering a short notice assignment and may be expected to perform up to three years in an assignment as mission requires. Following the Bench Program selection process, a memorandum will be distributed from NGB-SLMO to each Adjutants General/Commanding General (TAG/CG) announcing the results.

5. All nominees applying for the Bench Program must submit a complete package as listed below. Nominees must indicate on the Assignment Preference Sheet the type of position(s) they would like to be considered for (e.g. Command Senior Enlisted Leader/Senior Enlisted Leader or Developmental).

a. Adjutants General/Commanding General/Deputy Director (for Statutory Tour) Endorsement Memorandum

b. Bench Application

c. Letter of Intent

d. Enlisted Record Brief/Enlisted Selection Brief

(a) ARNG – A certified board version of an Enlisted Record Brief

(b) ANG – A current ANG Enlisted Selection Brief from the Military Personnel Data System.

e. Fitness Results reflecting applicant's compliance as established by FM 7-22 or AFI 36-2905.

(a) ARNG - DA Form 705 and DA Form 5500 (if applicable)

(b) ANG - AFFMS II fitness report

f. Enlisted Evaluation/Performance Reports. Provide last three Enlisted Evaluation/Performance Report IAW AR 623-3/AFI 36-2406.

g. Military Biography (see addendum)

h. Official Military Photograph (DA Photograph ARNG)

6. The TAG/CG/Director must submit a memorandum requesting the nominee's name be removed from consideration of the Bench Program for 2021 if a nominee no longer wishes to participate, or TAG/CG/Director no longer supports the nominee's inclusion.

7. If a nominee declines a nomination or selection they requested consideration for, they could be removed from the Bench Program for 2021 at the discretion of senior leadership. The nominee will continue to serve at the pleasure of TAG at the state level.

8. All complete packets should be emailed to NGB-SLMO at ng.ncr.ngb-arng.mbx.gomailbox@mail.mil with the subject line "First and Last Name_NGBSELBench2021". Also copy SGM Samuel B. Gitchell, samuel.b.gitchell.mil@mail.mil, who will serve as the point of contact. SGM Gitchell can also be reached at 501-249-2437.

9. All packets must be in accordance with the application process and be received no later than **1700 EST on 31 August 2020**.

MICHAEL T. GEROCK
Brigadier General, USAF
Director, Senior Leader Management

Attachments:

1. Sample TAG/CG Endorsement Letter
2. Bench Application Form
3. Sample Military Biography
4. Sample Letter of Intent