



# ***Staff Assistance Visit (SAV)***

Capt Lindsay Fletcher  
167<sup>th</sup> Airlift Wing  
215-908-9568

[lindsay.fletcher@ang.af.mil](mailto:lindsay.fletcher@ang.af.mil)

Or

[lin006sd@yahoo.com](mailto:lin006sd@yahoo.com)

**This briefing is  
UNCLASSIFIED**



# *Agenda*

- Introduction
- Purpose and benefit
- What we do?
- Reports
- Funding
- Becoming a member of the team
- Questions



## *Purpose and Benefit*

- Purpose
  - Prep for inspection
  - Set an office up
  
- Benefit
  - EO Specialist involved
  - Another set of eyes
  - Ensure you know where you are and what still needs to be done



## *What we do*

- Gather information prior
- Checklist
- File plan
- Training
- Meet with Commanders



- Written reports
  - Things you're doing well
  - Things that need work
  
- Copies
  - Director of EO
  - NGB EO (Lt Col Audie Sanders)



# *Funding*

- Unit
- NGB



## *Becoming a Member of the Team*

- Contact Lt Col Audie Sanders at [Audie.sanders@us.army.mil](mailto:Audie.sanders@us.army.mil)



Questions??