



DEPARTMENT OF THE ARMY AND THE AIR FORCE  
MICHIGAN NATIONAL GUARD JOINT FORCE HEADQUARTERS  
3411 North Martin Luther King Boulevard  
LANSING, MI 48906-2934

NGMI-TAG

03 June 2015

MEMORANDUM FOR Legislative Liaison, National Guard Bureau, 1636 Defense Pentagon,  
Washington, D.C. 20301-1636

SUBJECT: Request for Congressional Travel on 24 June 2015

1. Request approval to allow the following congressional members to fly aboard Michigan Army National Guard UH-60 aircraft on 24 June 2015. The aircraft will depart and return to Fort Custer Training Center located in Augusta, Michigan the same day.

John Smith	United States Senator
Jane Smith	United States Senator
John Doe	United States Congressman
Jane Doe	United States Congresswoman
Jim Doe	United States Congressman
Janette Doe	United States Congresswoman
James Doe	United States Congressman

2. Itinerary is enclosed.

3. Travel will be in conjunction with existing unit training and will be at no additional cost to the United States Government. For this event, Michigan Army National Guard aviation coordinators estimate 5.5 flying hours for each aircraft (5.5 hours x 1 aircraft) x \$4,059 rate/per hour = \$22,324.

4. The event will familiarize the congressional members with the Michigan National Guard, its state and federal civil support missions, and the military installations located in Michigan that provide training and logistic support for civil support operations. During the event, members will receive an in-depth orientation on the Michigan National Guard defense support for civil authorities exercise called NORTHERN EXPOSURE being conducted to confirm the readiness of MING forces allocated to support both federal and state civil support missions. The members will visit exercise supporting military installations of Fort Custer Training Center and Camp Grayling as well as regional Michigan exercise venues where the Michigan National Guard will be interacting with local, county, and state civil authorities. With a forecasted fiscally constrained environment affecting the Michigan National Guard in addition to all state and federal responders the Michigan National Guard would be supporting, it is important to increase awareness and understanding of Michigan's readiness to respond to any significant hazard to save lives or mitigate human suffering. With the insight gained from the visit, members will receive information essential to the development of policy, legislation and future appropriations recommendations.

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6. This request is IAW Department of Defense Directive 4515.12 criteria authorizing congressional members to travel on board DoD assets.

7. For questions regarding this package, please contact the undersigned at 555-555-5555 or [johnsmith@michigan.gov](mailto:johnsmith@michigan.gov).

Encl.



JANE J. SMITH  
Major General, MING  
The Adjutant General

## CODEL Tour Itinerary

**June 24, 2015**

- 8:00am Continental breakfast at Officer's Club
- 9:15am **Transport delegation from Officer's Club to parade field to Combined Arms Combat Training Facility (CACTF) via Black Hawks**
- 10:00am **Delegation to CRTC via Black Hawks**
- **Enroute overflight of Camp Grayling, fly convoy live fire lane**
- 10:30am Arrive at CRTC
- Welcome by Col Smith and staff
  - Windshield tour of CRTC
- 11:30am Lunch and briefings at River Club
- 12:30pm Depart for Battle Creek Air National Guard Base  
A-10 refueling demonstration
- 1:30pm Arrive Battle Creek Air National Guard Base
- Col Wilson and staff greet guests
  - Travel to Fort Custer
- 1:45pm Briefings Col Smith, staff and LTC Doe
- Windshield tour LTC Smith
- 2:45pm Media Scrum/Break Time
- 3:15pm Travel to Battle Creek Air National Guard Base
- Windshield Tour of Base
- 4:45pm Delegation heads for home

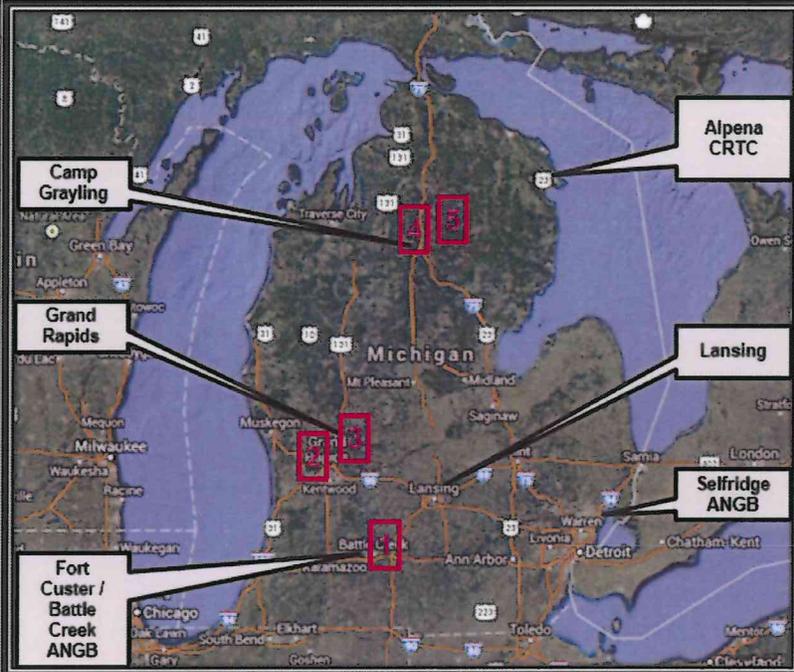
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Exercise NORTHERN EXPOSURE 15



# DV Schedule 24 June 2015

#	Start	End	Where	Mode	What
1	0830	0900	FCTC FEC	Walk	NE 15 Overview Brief
	0900	0935	FCTC FEC	Walk	DSC TOC Visit
2	0935	0945	Travel to FCTC LZ	Bus	
	0945	1005	Travel to Gravel Pit, GR	RW	
	1005	1050	Gravel Pit	Walk	Route Clearance / RFF
3	1050	1100	Travel to Crestwood MS	RW	
	1100	1150	Crestwood MS	Walk	MCD / RRF / Kent County
4	1150	1250	Travel to GAAF	RW	
	1250	1335	GAAF	Walk	Lunch
	1335	1350	GAAF	Walk	107 EN TOC Visit
5	1350	1405	Travel to CACTF	Bus	
	1405	1505	CACTF	Walk	1440 EN / RRF / MI TF1 / FBI / MSP
	1505	1625	Travel to FCTC LZ	RW	
	1625	1635	Travel to FCTC FEC	Bus	
1	1635	1700	FCTC FEC	Walk	Out brief



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As of 20 April 2015

1